




Home & School Meeting Minutes October 11, 2022  
Multipurpose Room at Prairie-9am

A. CALL TO ORDER 9:04am MP

B. WELCOME

C. APPROVAL OF MINUTES 1.SS 2. LH

a.  H&S Meeting Minutes 9/13/2022

D. PRESIDENT REPORT

a. Thank Yous

- i. Emily Kozlowski, Prairie Marquee Chair
- ii. Staff Gifts-Custodian Appreciation Day
- iii. Coventures-Fraz for joining the team, Dairy Queen and Little Pops Fundraisers
- iv. Liza Hood for overseeing brick installation at Prairie Dog Den

b. General H&S Updates

- i. [A Search for Common Ground](#) book study with Dr. Leaks
  - 1. Presidents and SFCP chairs to participate and take back to schools
- ii. Employment Opportunities in the district
  - 1. Paraprofessionals and Permanent Building Substitutes
- iii. [RISE](#)-Removing Barriers, Individualized Support Plans, Services for Students, Empowering Families
- iv. Outreach and Student Belonging Directors shared focus areas
  - 1. Principal belonging goal and student voice
  - 2. New families
  - 3. Families with students in multiple buildings
  - 4. Student behavior and attendance
- v. Fall Harvest guidelines for all 203 elementary buildings
  - 1. Fall theme
  - 2. Costumes allowed during parties
  - 3. Parade allowed and can be separate from 45 mins. allocated to class parties
  - 4. Should have alternative activities planned for those who choose to sit out
- vi. Upcoming Events
  - 1. Hispanic Heritage Month event at Jefferson Junior High, 10/13 6-7:30
  - 2. Crosstown Classic at NNHS 10/20, 4-5:30 pm

c. Committee Chair Openings (2)

- i. Direct Donation (2 people needed; kick off in Feb.)
- ii. Volunteer sign up closed, link to spreadsheet with all volunteers shared with

Committee Chairs.

d. Misc.

i. Upcoming H&S Sponsored Events

- Walk to School Day tomorrow 10/12.
- Fun Run Kicks Off 10/12.
  - Nightly Challenges, Grade level incentives, and School Wide Incentive (if \$20k goal is hit, there will be a movie showing as a reward)
- Watch D.O.G.S. information coming out soon, sign up opens for 5th grade Dads on 10/19; begins with a lunch/recess shift 11/1.
- Pumpkin Carving contest photos due 10/25
- Eat Out @ Front Street Cantina month of October.
- Book Fair -11/7

e. Contact the board with any questions or suggestions:

- i. Nicole Kmetz, [prairiehs@gmail.com](mailto:prairiehs@gmail.com)  
Megan Pagnucci, [prairiecopresident@gmail.com](mailto:prairiecopresident@gmail.com)
- ii. Stuart Hong, [prairieschoolvp@gmail.com](mailto:prairieschoolvp@gmail.com)
- iii. Dana Hall, [prairiesecretary@gmail.com](mailto:prairiesecretary@gmail.com)
- iv. Derrick Allen, [prairietreas@gmail.com](mailto:prairietreas@gmail.com)

E. VICE PRESIDENT REPORT

a. Week at a Glance

- i. Pet of the Week- submit photos and description

F. TREASURER REPORT

a. Review current year account reconciliations, P/L reports and transaction detail reports. [see drive](#)

- i. Savings - \$5,572.94
- ii. Checking - \$26,413.87 Bank, \$26,025.67 Book
- iii. Approval of Reports - September [September](#) , June [June](#), and July [July](#).
  1. Summer 1. EK 2. SS
  2. September 1. SS 2. CT

b. 2022-2023 Budget

■ [Prairie Budget 22-23 for Distribution Summary.pdf](#)

■ [Prairie Budget 22-23 for Distribution Detail.pdf](#)

c. Forms

- i. Deposit form is available in the Prairie office - cash needs 2 signatures
- ii. Check request form is on the Prairie volunteer google drive and H&S website

d. All payments need to go through Prairie office

e. Cannot reimburse tax - Tax exemption certificate on volunteer google drive

G. SECRETARY REPORT

a. Correspondence

- i. Staff
- ii. Thank yous

b. Email sent to committee chairs to e-sign Policy and Procedure forms.

c. Update committee contact and create dedicated email

d. Attendance Raffle

## H. PRINCIPAL REPORT

## I. TEACHER REPRESENTATIVE REPORT

a. n/a

## J. COMMITTEE REPORTS

a. Verbal

- i. Katie Smreczak- Room Parents headcount for fall harvest by 10/21
- ii. Tia- Yearbook sales started, please place your order. There will not be a second run. Yearbook cover winners announced 1/12, Yearbook kickoff meeting also 1/12
- iii. EK- General Home and School Survey reminder, NK will set up Talk203 a week before deadline

b. Written reports attached.

## K. NEW BUSINESS

## L. UPCOMING EVENTS

- Wednesday, October 12: Fun Run Kick Off
- Wednesday, October 12: National Walk and Bike to School Day
- Thursday, October 20: Crosstown Classic Event @ NNHS
- Thursday, October 20: Vision and Hearing Screening
- Tuesday, October 25: Pumpkin Carving Contest Photos due
- Thursday, October 27: Occupational Therapy Day
- Monday, October 31: Fall Classroom Parties, 1:45-2:30 PM
- Monday, November 7: Prairie Book Fair
- Tuesday, November 8: NO SCHOOL-Election Day
- Wednesday, November 9: Prairie Book Fair
- Thursday, November 10: Prairie Book Fair
- Friday, November 11: Prairie Book Fair
- Monday, November 14: American Education Week
- Monday, November 14: School Psychologist Awareness Week
- Wednesday, November 16: National Education Support Professional Day
- Wednesday, November 23: NO SCHOOL-Thanksgiving Holiday
- Thursday, November 24: NO SCHOOL-Thanksgiving Holiday
- Friday, November 25: NO SCHOOL-Thanksgiving Holiday

Q: SS with new SS curriculum, will Art Awareness be rewritten? NK will go back to general H&S to ask.

Q: EK If some thing happens at Prairie, evacuation happens to Washington, but reunification location could change. Parents will be notified immediately via several methods.

Q: SS could more information be sent about the actual run to share with families? 35 laps, 1/16th of a mile per lap. More information regarding schedule and details will be shared

Q: SR: make sure Fun Run is differentiated from Cross Town Classic. Announcements will include info on run, students will watch a video, social media posts and fliers

**Adjourn: 9:54 1. SR 2. EK**

## **H&S Committee Reports**

### **Month: October 2022**

Committee: Health and Safety

Chair/contact: Maaria Syed ([msyed23@gmail.com](mailto:msyed23@gmail.com) , [prairiehealthandsafety@gmail.com](mailto:prairiehealthandsafety@gmail.com))

Walk to School event is this Wednesday at 7:45 am. The mayor unfortunately is not available to attend, but the fire and police departments will be present.

Vision and Hearing screening is October 20th with rescreenings on November 3rd.

Regarding the Giving Tree event that starts prior to winter break, we have 2 faux pine trees where children can place their donations. I've been given the feedback by the custodians that the pine needles are falling out and making a mess. The trees are also very cumbersome to put together (each stem has to be added on separately). That being said if anyone has any xmas trees to donate or if there is any extra money in the budget please consider putting it towards replacing these trees. We can continue to use these trees for this year but they are falling apart so something to just have on our radar.

Committee: Book Fair

Chair/contact: Claire Cuevas ([Acmorris812@comcast.net](mailto:Acmorris812@comcast.net))

The 'Bundle up with Books' fall book fair will kickoff Monday, November 7th.

Committee: School Supplies

Chair/contact: Carolyn Buckingham & Anne Walker ([cforque@gmail.com](mailto:cforque@gmail.com), [annewalker011@gmail.com](mailto:annewalker011@gmail.com))

Assignment notebooks are finally in! We are selling them in the lobby this week on Monday and Tuesday for the 5th graders. After Tuesday, assignment notebooks can be purchased in the office. There is a possibility that we will use our district printing services to avoid the delays experienced this year. Mr. Zallis is bringing this idea to his Leadership Team. Print shop will be taking this task starting next year to keep